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PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF GILGIT-BALTISTAN
GILGIT-BALTISTAN LOCAL COUNCIL BOARD

NOTIFICATION

Gilgit, the 20th April, 2022

S. R. O. 586(I)/2022.— In exercise of the powers conferred under section 128 and sub-section 01 of section 138 of the Gilgit-Baltistan Local Government Act 2014, the Government of Gilgit-Baltistan on the recommendation of Gilgit-Baltistan Local Council Board is pleased to make the **Gilgit-Baltistan Local Council Service, (Recruitment) Rules, 2021** with immediate effect.

PART-I
PRELIMINARY

1. **Short title and commencement.**—These rules may be called the Gilgit-Baltistan Local Council Service, (Recruitment) Rules, 2021.

- (i) These rules extend to the employees of Local Councils of Gilgit-Baltistan.
- (ii) These shall come into force at once.

(1079)

Price: Rs .40.00

2. **Definition.**—(i) In these rules, unless the context otherwise require;
- (a) **“Act”** means Gilgit-Baltistan Local Government Act, 2014;
 - (b) **“Appointing authority”** means the authority competent to make an appointment under the Gilgit-Baltistan Local Council Board, (Conduct of Business) Rules, 2016;
 - (c) **“Board”** means Local Council Board constituted under Section 126 of the Act;
 - (d) **“Deputation”** means the temporary transfer or loan of the service of an employee from or to the Local Council;
 - (e) **“Employee”** means an employee serving with the affairs of a Local Council or declared as such by the Board for the purpose of these rules but does not include a person who is on deputation to the local Council;
 - (f) **“Government”** means the Government of Gilgit-Baltistan;
 - (g) **“Initial recruitment”** means appointment made otherwise than by promotion or transfer;
 - (h) **“Local Council”** means a Local Council constituted under the Act;
 - (i) **“Local Council Servant”** means an official appointed under sub-section 1 of section 125 of the Act;
 - (j) **“Member”** means Servants or Employees of Local Councils Service;
 - (k) **“Permanent post”** means a post sanctioned without limit of time;
 - (l) **“Selection committee”** means a committee constituted under Gilgit-Baltistan Local Council Board, (Conduct of Business) Rules, 2016;
 - (m) **“Standing Service Rules Committee”** means a committee appointed under Gilgit-Baltistan Local Council Board, (Conduct of Business) Rules, 2016;

(n) **“Temporary post”** means a post other than a permanent post.

(ii) Words and expressions used but not defined in these rules shall bear the same meaning as are assigned to them in the Act.

3. **Establishment and composition of the Service.**—(i) There shall be established a Service for the local councils of Gilgit-Baltistan to be called the Gilgit-Baltistan Local Council Service which shall be administered under section 129 of Gilgit-Baltistan Local Government Act, 2014.

(ii) The Service shall consist of the following Functional Units:-

- (i) The Administrative Unit.
- (ii) The Accounts Unit.
- (iii) The Engineering Unit.
- (v) The Educational Unit.
- (vi) The Health & Hygiene Unit.
- (vii) The Municipal Police Force Unit.

(iii) On coming into force of these rules, all the members of the Local Council Service, employees of Gilgit-Baltistan Local Council Services in Local Government & Rural Development Department shall become eligible for appointment, posting and transfer in their Services in accordance with the share/quota determined in the rule 2 & 3 of part-III, in the corresponding post and Basic Pay Scale. Seniority matters of such members/employees shall be maintained in Local Council Board.

(iv) On coming into force of these rules all regular members of the local council service shall be deemed to have been appointed to the Gilgit-Baltistan Local Council Service against the corresponding posts.

PART-II RECRUITMENT

4. **Appointing Authority.**— Appointment to the posts shall be made by Gilgit-Baltistan Local Council Board under sub-section (5) of Section 126 of the Act in the prescribed manner.

5. **Recruitment.**— Recruitment to a post may be made as per prescribed rules under the Gilgit-Baltistan Local Council Board, (Conduct of Business) Rules, 2016 by any of the following methods;

A. **Initial recruitment against the vacant posts:** (i) Initial Recruitment to the Post shall be made by the Board subject to prior advertisement of the post and on the basis of the result of the examination and interview conducted by the Departmental Selection Committee constituted under sub-rule 1, 2 & 3 of rule 10 of the Gilgit-Baltistan Local Council Board, (Conduct of Business) Rules, 2016 . The Board shall follow the selection criteria for appointment as per schedule-I to these rules *ibid*.

(ii) A candidate for Initial Recruitment to a post must possess the educational qualifications and experience as laid down respectively in the Schedule-I to the rules.

(iii) Age for initial recruitment shall be as prescribed against each. In a case where the recruitment is to be made on the basis of written examination, the age shall be reckoned on the last date of submission of applications for the post given in the advertisement:

Provided that upper age limit can be relaxed to the extent of age relaxation permitted by the GB Government.

(iv) No person shall be appointed to the Local Council Service unless he is citizen of Pakistan and is a resident of the Gilgit-Baltistan:

Provided that a post in BS-1 to BS-05 in Local Council Service shall be filled from amongst the *bonafied* residents of the concerned Local Council:

Provided that a post in BS-6 to BS-10 in Local Council Service shall be filled from amongst the *bonafied* residents of the concerned district.

Provided that BS-11 and above in Local Council Service shall be filled from amongst the *bonafied* residents of the Gilgit-Baltistan:

Provided that all posts in Local Council Board shall be filled from amongst the *bonafied* residents of the Gilgit-Baltistan.

- B. **Appointment by promotion:** (i) A member of the Local Council Service shall be eligible to be considered for appointment by promotion to a post reserved for promotion in the prescribed manner:

Provided that the posts reserved in various Functional Units for appointment by promotion shall be utilized for the promotion of members of service against their quota, as determined in rule 2 of part-III may be read with rule 3 of part-III.

- (ii) Promotion shall be granted with immediate effect and be actualized from the date of assumption of charge of the higher post, and shall in no case be granted from the date of availability of post reserved for promotion.
- (iii) A member of the Local Council Service shall not be entitled to promotion from an earlier date except in the case of “proforma promotion” or acting charge promotions, which shall not be claimed as a matter of right for promotion.
- (iv) Appointment by promotion shall be made on the recommendations of Departmental Selection Committee constituted under sub-rule 1, 2 & 3 of rule 10 of the Gilgit-Baltistan Local Council Board, (Conduct of Business) Rules, 2016.
- (v) If there will occur an odd post in accordance with the share of promotion and initial recruitment quota, the same post shall be filled by promotion.
- (vi) Provided that, whosoever has no promotion avenue by these rules, shall be granted time scale promotion as per GB Government rules adopted by the Local Council Board.
- (vii) Subject to successful completion of the training specified by the Board if any, a member, who has the requisite qualifications, if required by the Board and meets the other prescribed conditions as given in the rule 2 and 3 of part-III, shall be eligible to be considered for promotion.

C. **Appointments by Transfer/Deputation:** (i) Appointments by transfer or deputation may be made from amongst persons holding appointments in the Federal or Provincial Government, subject to the persons fulfilling the conditions of appointment by initial/direct recruitment to the post concerned.

(ii) Appointment by deputation shall be made initially for a period of three years, which will be extendable for a further period of two years. On completion of maximum five years deputation period, the person on deputation shall be repatriated to his/her parent department. After completion of maximum period *i.e.* 05 years of deputation, the person on deputation shall not be absorbed against any post in Local Council Service:

Provided that, such deputation shall not affect or infringe the promotion right of any Local Council Servants.

(iii) The Chairman or Mayor as the case may be, may send requisition to the Board for the service of any person in Government Service for appointment by transfer. Such appointment shall be made on tenure basis for the period of coincide term of the office of concerned local council as provided in section 125, sub-section 1 & 2 of the Gilgit-Baltistan Local Government Act, 2014:

Provided further that after completion of tenure of the local council, the person on transfer shall not be absorbed against any post in Local Council Service.

6. **Qualification experience and age limit for appointment.—(i)** Qualification, experience and age limit for appointment to various categories of posts shall be;

(a) the same as required for appointment to the corresponding posts as laid down for the post in schedule-I to the rules, subject to such modifications, verifications or exceptions as the Local Council Board may specify;

- (b) In case of new creation of post in local council service, the terms and conditions, qualification, experience and age limit shall be determined by the Local Council Board.
- (c) No person, not already in the Local Council Service or Government service shall be appointed to the Local Council Service unless he/she produces a certificate of character from the concerned police station that he/she has never been involved in any criminal case.

7. **Probation.**—(i) A person appointed either by promotion or by initial recruitment to a post in a Basic Pay Scale against a substantive vacancy shall be on probation for a period of one year, which is extendable for a further period of one year, if competent authority deems appropriate.

(ii) If no order is passed by the day following the completion of the initial probationary period, in case of initial recruitment or appointment by promotion, the period of probation shall deem to have been extended for another one year.

(iii) If no order is passed by the day in which the maximum period of probation expires, the person on probation shall be deemed to have been confirmed in the appointment from the date on which the period of probation was last extended.

(iv) A person on probation who has satisfactorily completed his period of probation against a substantive vacancy shall be confirmed with effect from the date of his continuous appointment in such a vacancy.

(v) If, in the opinion of appointing authority, the working conduct of an employee on probation is not satisfactory or shows that he is not likely to become efficient, such authority may order that;

- (a) his probation be extended for such period not exceeding one year as it may think fit; or
- (b) if he was appointed to such post by initial recruitment, be discharged; or

- (c) if he was appointed to such post by promotion or transfer, be reverted to the post from which he was promoted or transferred and against which he holds lien; or
- (d) if there is no such post, be discharged.

8. **Confirmation and Termination.**—(i) No person shall be confirmed in the Local Council Service unless he successfully completes the probationary period.

(ii) The services of a member of the Local Council Service may be terminated with proper show-cause notice and giving him a chance to exhaust the principle of natural *justice audi alteram partem* during the initial or extended period of his probation or in any stage of his appointment:

9. **Relaxation of Rules.**— Where the implication of any provision of these rules causes hardships, in any particular case, the Local Council Board on the recommendation of the Sub-Committee to be constituted by the Board and with the prior approval of Government by order, dispense with or relax the requirement of that provision to such extent and subject to such conditions as may be considered necessary for dealing with the case in just and equitable manner.

PART-III

Establishment of Local Council Service:

S. No.	DESIGNATION OF THE POSTS	BPS
(1)	(2)	(3)
A. ADMINISTRATIVE FUNCTIONAL UNIT		
1.	Director Local Council Board (GBLCB)	19
2.	Deputy Director	18
3.	Chief Corporation Officer	18
4.	Assistant Director (Admin) GBLCB	17
5.	Chief Officer	17
6.	Administrative Officer	17
7.	Sports Officer	17
8.	Superintendent	17
9.	Computer Operator	16
10.	Office Assistant	16
11.	Data Entry Operator	15
12.	Upper Divisional Clerk(UDC)	14

13.	Steno typist	14
14.	Cameraman/Photographer	14
15.	Lower Divisional Clerk (LDC)	11
16.	Municipal Mechanic	09
17.	Storekeeper	09
18.	Electrician	07
19.	Assistant Storekeeper	07
20.	Care Taker	07
21.	Dispatcher	07
22.	Supervisor	05
23.	Jamadar	05
24.	Plumber	05
25.	Photo state machine operator	05
26.	Welder	05
27.	Qasid	05
28.	Driver	05
29.	Mason	03
30.	Painter	03
31.	Dog Shooter	03
32.	Cook	02
33.	Naib Qasid	01
34.	Chowkidar	01
35.	Helper Dog Shooter	01
36.	Waiter	01
37.	Mali	01
38.	Sweeper	01
39.	Sanitary worker	01
40.	Pump Operator	01
B. ACCOUNTS FUNCTIONAL UNIT		
1.	Deputy Director (Budget & Accounts) GBLCB	18
2.	Assistant Director (Budget & Accounts) GBLCB	17
3.	Accounts officer	17
4.	Accountant	16
C. ENGINEERING FUNCTIONAL UNIT		
1.	Executive Engineer	18
2.	Assistant Executive Engineer	17
3.	Municipal Engineer	17
4.	Town Engineer	17
5.	Assistant Engineer	16
6.	Anti-encroachment Inspector	16
7.	Senior Building Inspector	14
8.	Sub-Engineer	11
9.	Building Inspector	11

10.	Assistant Building Inspector	09
D. EDUCATION FUNCTIONAL UNIT		
1.	Librarian	17
2.	Library Assistant	14
3.	Junior Librarian	12
4.	Vocational Trainer	09
5.	Library Attendant	07
E. HEALTH & HYGIENE FUNCTIONAL UNIT		
1.	Meat Inspector	17
2.	Food Inspector	14
3.	Assistant Food Inspector	07
F. MUNICIPAL POLICE FORCE FUNCTIONAL UNIT		
1.	Sub-Inspector	14
2.	Assistant Sub Inspector	12
3.	Head Constable	07
4.	Foot Constable	05
5.	Naik	05

2. METHOD OF APPOINTMENT: The method of appointment to the posts shall be as under:-

S.NO	DESIGNATION & BPS OF THE POSTS	METHOD OF APPOINTMENT IN PERCENTAGE	
		By Promotion	By Initial Appointment
(1)	(2)	(3)	(4)
A. ADMINISTRATIVE FUNCTIONAL UNIT			
1.	Director Local Council Board (BS-19) GBLCB	100%	--
2.	Deputy Director(BS-18)	100%	--
3.	Chief Corporation Officer(BS-18)	100%	--
4.	Assistant Director (Admin) (BS-17) GBLCB	50%	50%
5.	Chief Officer(BS-17)	75%	25%
6.	Administrative Officer(BS-17)	75%	25%
7.	Sports Officer(BS-17)	75%	25%
8.	Superintendent(BS-17)	100%	--
9.	Computer Operator(BS-16)	50%	50%
10.	Office Assistant(BS-16)	50%	50%
11.	Data Entry Operator (BS-15)	--	100%
12.	UDC(BS-14)	50%	50%
13.	Steno typist (BS-14)	--	100%
14.	Cameraman	--	100%
15.	LDC (BS-11)	10%	90%

16.	Municipal Mechanic (BS-09)	--	100%
17.	Storekeeper (BS-09)	50%	50%
18.	Electrician(BS-07)	--	100%
19.	Assistant Storekeeper(BS-07)	--	100%
20.	Care Taker(BS-07)	--	100%
21.	Dispatcher(BS-07)	--	100%
22.	Supervisor(BS-05)	--	100%
23.	Jamadar(BS-05)	--	100%
24.	Plumber(BS-05)	--	100%
25.	Photo State Machine Operator(BS-05)	--	100%
26.	Welder(BS-05)	--	100%
27.	Qasid (05)	--	100%
28.	Driver(BS-05)	--	100%
29.	Mason(BS-03)	--	100%
30.	Painter(BS-03)	--	100%
31.	Dog Shooter(BS-03)	--	100%
32.	Cook(BS-02)	--	100%
33.	Naib Qasid(BS-01)	--	100%
34.	Chowkidar(BS-01)	--	100%
35.	Helper Dog Shooter(BS-01)	--	100%
36.	Waiter(BS-01)	--	100%
37.	Mali(BS-01)	--	100%
38.	Sweeper(BS-01)	--	100%
39.	Sanitary Worker(BS-01)	--	100%
40.	Pump Operator (01)	--	100%
B. ACCOUNTS FUNCTIONAL UNIT			
1.	Deputy Director (B&A) (BS-18) GBLCB	100%	--
2.	Assistant Director (B&A) (BS-17) GBLCB	50%	50%
3.	Accounts Officer (BS-17)	50%	50%
4.	Accountant (BS-16)	20%	80%
C. ENGINEERING FUNCTIONAL UNIT			
1.	Executive Engineer(BS-18)	100%	--
2.	Assistant Executive Engineer(BS-17)	30%	70%
3.	Municipal Engineer (BS-17)	50%	50%
4.	Town Engineer (BS-17)	25%	75%
5.	Assistant Engineer (BS-16)	50%	50%
6.	Anti-encroachment Inspector (BS-16)	25%	75%
7.	Senior Building Inspector (BS-14)	25%	75%
8.	Sub-Engineer (BS-11)	--	100%
9.	Building Inspector (BS-11)	25%	75%
10.	Assistant Building Inspector (BS-09)	--	100%

D. EDUCATION FUNCTIONAL UNIT			
1.	Librarian (BS-17)	50%	50%
2.	Library Assistant (BS-14)	50%	50%
3.	Junior Librarian (BS-12)	50%	50%
4.	Vocational Trainer (BS-09)	--	100%
5.	Library Attendant (BS-07)	--	100%
E. Health & HYGIENE FUNCTIONAL UNIT			
1.	Meat Inspector (BS-17)	50%	50%
2.	Food Inspector (BS-14)	10%	90%
3.	Assistant Food Inspector (BS-07)	--	100%
F. MUNICIPAL POLICE FORCE FUNCTIONAL UNIT			
1.	Sub-Inspector (BS-14)	50%	50%
2.	Assistant Sub Inspector (BS-12)	75%	25%
3.	Head Constable (BS-07)	100%	--
4.	Foot Constable/Naik (BS-05)	--	100%

Provided that if no suitable person is available for promotion, the post or posts reserved for promotion shall be filled in by initial appointment and failing that by transfer as per prescribed procedure. After initial appointment, promotion, and appointment by transfer, the degree/certificate/diploma required, as condition, shall be verified from the HEC/IBCC/Technical Education Board/PEC within 03 months from the date of joining, failing which their selection shall be cancelled or they shall be reverted or repatriated as the case may be.

3. **CONDITIONS FOR PROMOTION:** Promotion to the posts in column 2 below shall be made by selection from amongst the existing posts and incumbents who hold the posts specified in column 3 on a regular basis and after fulfillment of the conditions of eligibility and seniority cum fitness as prescribed in Column 4:-

S.NO	DESIGNATION & BPS OF THE POSTS	PERSONS ELIGIBLE	CONDITION OF ELIGIBILITY
(1)	(2)	(3)	(4)
A. ADMINISTRATIVE FUNCTIONAL UNIT			
1.	Director (BS-19) GBLCB	Deputy Director (BS-18)	12 years' service in BS-17 and above Or 07 years' service in BS-18 in case of initial recruitment in BS-18
2.	Deputy Director (BS-18)	Chief Corporation Officer (BS-18)	03 years' service in BS-18 or 05 years' Service in BS-17

3.	Chief Corporation Officer (BS-18)	Chief Officer (BS-17)	05 years' Service in BS-17
4.	Chief Officer (BS-17)	75% by promotion i. 20% of 75% by promotion from amongst Administrative Officer (BS-17)/ Superintendent(BS-17) ii. 40% of 75% by promotion from amongst Sports Officer(BS-17). iii. 40% of 75% by promotion from amongst Accounts Officer(BS-17).	03 years services in BS-17 Or 08 years' service in BS-11 and above
5.	Assistant Director (Admin) GBLCB (BS-17)	Administrative Officer (BS-17)	03 years' Service in BS-17 Or 08 years' service in BS-11 and above
6.	Administrative Officer (BS-17)	Office Assistant (BS-16)	03 years' Service in BS-16 Or 08 years' service in BS-11 and above
7.	Superintendent (BS-17)	Office Assistant (BS-16)	03 years' Service in BS-16 Or 08 years' service in BS-11 and above
8.	Sports Officer (BS-17)	Office Assistant (BS-16)	03 years' Service in BS-16 Or 08 years' service in BS-11 and above
9.	Computer Operator (BS-16)	Data Entry Operator (BS-15)	05 years' Service in BS-11 and above
10.	Office Assistant (BS-16)	UDC (BS-14)	05 years' Service in BS-11 and above
11.	UDC (BS-14)	LDC (BS-11)	03 years' Service in (BS-11)
12.	LDC (BS-11)	Employees holding post in BS-10 and below.	i. Must have Matriculation Certificate ii.min.30WPM Typing Speed Test.
13.	Storekeeper (BS-09)	Assistant Storekeeper (BS-07)	03 Years services as Assistant Storekeeper
B. ACCOUNTS FUNCTIONAL UNIT			
1.	Deputy Director (Budget & Accounts) (BS-18) GBLCB	Assistant Director (Budget & Accounts) (BS-17) GBLCB	05 years service in BS-17
2.	Assistant Director (Budget & Accounts) (BS-17) GBLCB	Accounts Officer (BS-17)	03 years' Service in BS-17 Or 08 years' service in BS-11 and above

3.	Accounts Officer (BS-17)	Accountant (BS-16)	03 years' Service in BS-16 Or 08 years' service in BS-11 and above
4.	Accountant (BS-16)	Upper Division Clerk (BS-14)	05 years' Service in BS-11 and above
C. ENGINEERING FUNCTIONAL UNIT			
1.	Executive Engineer (BS-18)	Municipal Engineer/ Town Engineer/Assistant Executive Engineer (BS-17)	05 years service in BS-17
2.	Assistant Executive Engineer/Municipal Engineer (BS-17)	Assistant Engineer (BS-16) Civil i. Against 20% Promotion Quota possessing DAE. ii. Against 10% promotion quota possessing B.Sc.(Engineering), B.Tech.(Hons) if no one is available the post shall be filled by sub.para (i) above. For diploma holders having 05 years' experience as Assistant Engineer BS-16	03 years' Service in BS-16 Or 08 years' service in BS-11 and above
3.	Town Engineer (BS-17)	Assistant Engineer (BS-16) Architect. For diploma holders having 5 years' experience as Architect with 1 year Training certificate in architecture from registered institution	03 years' Service in BS-16 Or 08 years' service in BS-11 and above
4.	Assistant Engineer (BS-16)	Sub-Engineer (BS-11)	05 years' service in BS-11 and above
5.	Anti-encroachment Inspector (BS-16)	Senior Building Inspector (BS-14) Or Building Inspector (BS-11)	02 years' service in BS-14 Or 05 years' service in BS-11 and above
6.	Senior Building Inspector (BS-14)	Building Inspector (BS-11)	05 years' service in BS-11 and above
7.	Building Inspector (BS-11)	Assistant Building Inspector (BS-09)	03 years' service in BS-09
D. EDUCATION FUNCTIONAL UNIT			
1.	Librarian (BS-17)	Library Assistant (BS-14)	03 years' Service in BS-16 Or 08 years' service in BS-11 and above
2.	Library Assistant (BS-14)	Junior Librarian (BS-12)	05 years' service in BS-11
3.	Junior Librarian (BS-12)	Library Attendant (BS-07)	03 years' service in BS-07
E. Health & HYGIENE FUNCTIONAL UNIT			
1.	Meat Inspector (BS-17)	Food Inspector(BS-14)	03 years' Service in BS-16 Or 08 years' service in BS-11 and above

2.	Food Inspector (BS-14)	Assistant Food Inspector (BS-07)	03 years' service in (BS-07)
F. MUNICIPAL POLICE FORCE FUNCTIONAL UNIT			
1.	Sub-Inspector (BS-14)	Assistant Sub Inspector (BS-12) Physically Fit.	05 Years' Service in BS-05
2.	Assistant Sub Inspector(BS-12)	Head Constable (BS-07) Physically Fit.	04 Years' Service BS-07
3.	Head Constable (BS-07)	Foot Constable/Naik (BS-05) Physically Fit.	02 Years' Service BS-05

4. QUALIFICATION, EXPERIENCE AND AGE LIMIT FOR INITIAL APPOINTMENT

(1.) A candidate must possess the educational qualification and experience and must be within the age limit as mentioned against the posts concerned in the schedule-I to the notification provided that:-

- (i) "Experience" means, experience gained in a regular full time job after obtaining the required qualification;
- (ii) the period spent by a candidate in obtaining degree of M. Phil or Ph.D in the relevant field shall be treated as practical experience up to a maximum period of two and four years, respectively for the purpose of initial appointment, provided that:
 - (a) a candidate who has obtained the degree of M.Phil or Ph.D during service shall not be entitled to double benefit of counting the period as service towards experience prescribed for the post; and
 - (b) this concession shall not be available for which the prescribed qualification is M.Phil/Ph.D.
- (iii) the maximum age limit shall be relaxed of the candidate specified and the extent indicated in the initial appointment to posts as per rules, amended from time to time; and
- (iv) eligibility of candidates shall be reckoned, as on the closing date fixed for submission of the applications in accordance with these Recruitment Rules and the instructions issued by the Federal Government, Provincial Government, and Gilgit-Baltistan Local Council Board from time to time.

(4.) SCHEDULE-I
(See Rule 4 PART-III)

S. NO.	DESIGNATION & BPS OF THE POSTS	QUALIFICATION AND EXPERIENCE	AGE LIMIT	
			MIN.	MAX.
(1)	(2)	(3)	(4)	(5)
A. ADMINISTRATIVE FUNCTIONAL UNIT				
1.	Director GBLCB (BS-19)	2 nd Class or Grade "C" Masters Degree/ BS (Hons.) or equivalent from any HEC recognized University having 10 years post-qualification experience in BS-17 or equivalent from a Govt. Institution or reputed National or Multinational firm in Management.	32	40
2.	Deputy Director (BS-18)	2 nd Class or Grade "C" Masters Degree/ BS (Hons.) or equivalent from any HEC recognized University having 5 years post-qualification experience in BS-17 or equivalent from a Govt. Institution or reputed National or Multinational firm in Management.	25	35
3.	Chief Corporation Officer (BS-18)	2 nd Class or Grade "C" Masters Degree or equivalent from any HEC recognized University having 5 years experience after qualification from a Govt. Institution or reputed National or Multinational firm in Management.	25	35
4.	Chief Officer (BS-17)	2 nd Class or Grade "C" Masters Degree/ BS (Hons.) or equivalent from any HEC recognized University / Institution.	22	28
5.	Assistant Director (Admin) (BS-17) GBLCB	2 nd Class or Grade "C" Masters Degree/ BS (Hons.) or equivalent from any HEC recognized University / Institution.	22	28
6.	Administrative Officer (BS-17)	2 nd Class or Grade "C" Masters Degree/ BS (Hons.) or equivalent from any HEC recognized University / Institution.	22	28
7.	Sports Officer (BS-17)	2 nd Class or Grade "C" Masters Degree/BS (Hons.) in Health & Physical Education or equivalent from any HEC recognized University/ Institution.	22	28
8.	Superintendent (BS-17)	2 nd Class or Grade "C" Masters Degree/ BS (Hons.) or equivalent from any HEC recognized University / Institution.	22	28
9.	Computer Operator (BS-16)	2 nd class Bachelor's degree in Computer Sciences/Information Technology or equivalent from any HEC recognized University / Institution.	20	28
10.	Office Assistant (BS-16)	2 nd Class or Grade "C" Bachelors Degree or equivalent from any HEC recognized University/ Institution.	20	28

11.	Data Entry Operator (BS-15)	2 nd Class or Grade "C" Bachelors Degree or equivalent from any HEC recognized University /Institution.	20	28
12.	UDC (BS-14)	Bachelor or Equivalent from a Government recognized institution.	20	28
13.	Steno typist (BS-14)	Intermediate or Equivalent with a min.speed of 80/40 wpm in shorthand/Typing respectively.	20	28
14.	Cameraman (BS-14)	Bachelor or Equivalent from a Government recognized institution with 06 months diploma/course in photography from a recognized Institution.	20	28
15.	LDC (BS-11)	Intermediate or Equivalent from a Government recognized institution with typing speed of 30wpm.	20	28
16.	Municipal Mechanic (BS-09)	Matriculation or Equivalent from a Government recognized institution with min 06 months Mechanical experience.	20	28
17.	Storekeeper (BS-09)	Matriculation or Equivalent from a Government recognized institution.	20	28
18.	Electrician BS-07)	Matriculation or Equivalent from a Government recognized institution with min 06 months short course in relevant field.	20	28
19.	Assistant Storekeeper (BS-07)	Matriculation or Equivalent from a Government recognized institution.	20	28
20.	Care Taker(BS-07)	Matriculation or Equivalent from a Government recognized institution.	20	28
21.	Dispatcher(BS-07)	Matriculation or Equivalent from a Government recognized institution.	20	28
22.	Supervisor(BS-05)	Intermediate or Equivalent from a Government recognized institution.	20	28
23.	Jamadar (BS-05)	Matriculation or Equivalent from a Government recognized institution.	20	28
24.	Plumber(BS-05)	Matriculation or Equivalent from a Government recognized institution with min 06 months short course in relevant field.	20	28
25.	Welder(BS-05)	Matriculation or Equivalent from a Government recognized institution with min 06 months short course in relevant field.	20	28
26.	Photo state machine operator(BS-05)	Matriculation or Equivalent from a Government recognized institution with min 06 months short course in relevant field.	20	28
27.	Qasid (BS-05)	Matriculation Pass Certificate or Equivalent from a Government recognized institution.	20	28
28.	Driver(BS-05)	Matriculation or Equivalent from a Government recognized institution with LTV or HTV license.	20	28

29.	Mason(BS-03)	Middle Pass Certificate or Equivalent from a Government recognized institution with relevant experience.	20	28
30.	Painter(BS-03)	Middle Pass Certificate or Equivalent from a Government recognized institution with relevant field experience.	20	28
31.	Dog Shooter(BS-03)	Middle Pass Certificate or Equivalent from a Government recognized institution with skills of shooting.	20	28
32.	Cook(BS-02)	Middle Pass Certificate or Equivalent from a Government recognized institution with min 02 years experience in relevant field.	20	28
33.	Naib Qasid(BS-01)	Middle Pass Certificate or Equivalent from a Government recognized institution.	20	28
34.	Chowkidar (BS-01)	Middle Pass Certificate or Equivalent from a Government recognized institution.	20	28
35.	Helper Dog Shooter (BS-01)	Primary or Equivalent from a Government recognized institution with skills of shooting.	20	28
36.	Waiter(BS-01)	Primary Pass Certificate or Equivalent from a Government recognized institution with relevant field experience.	20	28
37.	Mali(BS-01)	Primary Pass Certificate or Equivalent from a Government recognized institution with experience in gardening.	20	28
38.	Sweeper(BS-01)	Mentally and Physically Fit	20	28
39.	Sanitary worker(BS-01)	Mentally and Physically Fit	20	28
40.	Pump Operator (BS-01)	Mentally and Physically Fit	20	28
B. ACCOUNTS FUNCTIONAL UNIT				
1.	Deputy Director (Budget & Accounts) (BS-18) GBLCB	2 nd Class or Grade "C" Master/ BS(Hons.) in Commerce or Business Administration (Finance), or Economics or equivalent from any HEC recognized University having 5 years experience after qualification in Budget, Accounts or Audit from a Govt. Institution or National or Multinational firm.	25	35
2.	Assistant Director (Budget & Accounts) (BS-17) GBLCB	2 nd Class or Grade "C" Master/ BS(Hons.) in Commerce or Business Administration (Finance), or Economics or equivalent from any HEC recognized University/ Institution.	21	30
3.	Accounts Officer (BS-17)	2 nd Class or Grade "C" Master/ BS(Hons.) in Commerce or Business Administration (Finance), or Economics or equivalent from any HEC recognized University/ Institution.	21	30

4.	Accountant (BS-16)	2 nd Class or Grade "C" Bachelors in Commerce or Business Administration (Finance), or Economics or equivalent from any HEC recognized University / Institution.	20	28
C. ENGINEERING FUNCTIONAL UNIT				
1.	Executive Engineer (BS-18)	B.Sc./BE/B.Tech (Hons.) Engineering (Civil) from any recognized Engineering university or equivalent qualification with at least 5 years services experience in relevant field, with the Govt. or well reputed significant firm.	25	35
2.	Assistant Executive Engineer (BS-17)	B.Sc./BE/B.Tech (Hons.) Engineering (Civil) from any recognized Engineering university or equivalent qualification.	21	30
3.	Municipal Engineer (BS-17)	B.Sc./BE/B.Tech (Hons.) Engineering (Civil) from any recognized Engineering university or equivalent qualification.	21	30
4.	Town Engineer (BS-17)	Degree in Architect Engineering/ Town Planning from any recognized Engineering university or equivalent qualification.	21	30
5.	Assistant Engineer (BS-16)	B.Sc./BE/B.Tech (Hons.) Engineering (Civil) from any recognized Engineering university or equivalent qualification.	20	28
6.	Anti-encroachment Inspector (BS-16)	B.Sc./BE/B.Tech (Hons.) Engineering (Civil) from any recognized Engineering university or equivalent qualification.	20	28
7.	Senior Building Inspector (BS-14)	DAE (Civil)	20	28
8.	Sub-Engineer (BS-11)	DAE (Civil)	20	28
9.	Building Inspector (BS-11)	DAE (Civil)	20	28
10.	Assistant Building Inspector (BS-09)	DAE(Civil)	20	28
D. EDUCATION FUNCTIONAL UNIT				
1.	Librarian (BS-17)	MLIS or equivalent from any HEC recognized university.	20	28
2.	Library Assistant (BS-14)	BLIS or equivalent from any HEC recognized university.	20	28
3.	Junior Librarian (BS-12)	Diploma in Library Sciences from Government Recognized Institution.	20	28
4.	Vocational Trainer (BS-09)	Matriculation from Government Recognized Institution with related experience.	20	28
5.	Library Attendant (BS-07)	Matriculation from Government Recognized Institution.	20	28

E. HEALTH & HYGIENE FUNCTIONAL UNIT				
1.	Meat Inspector (BS-17)	2 nd Class or Grade "C" Masters or Bachelors (Hons.) Degree in Food Sciences, Microbiology, Meat Sciences or DVM or equivalent from any HEC recognized University/ Institution.	21	30
2.	Food Inspector (BS-14)	2 nd Class or Grade "C" Masters or Bachelors (Hons.) Degree in Food Sciences/Technology, Bio-Chemistry or equivalent from any HEC recognized University/Institution.	20	30
3.	Assistant Food Inspector (BS-07)	Diploma in Food Sciences/Technology, Bio-Chemistry or equivalent from any recognized Institution.	20	30
F. MUNICIPAL POLICE FORCE FUNCTIONAL UNIT				
1.	Sub-Inspector (BS-14)	Bachelors or Equivalent from a Government recognized institution. Physically Fit. Chest 37":Height:5' 6".	20	28
2.	Assistant Sub-Inspector (BS-12)	Bachelors or Equivalent from a Government recognized institution. Physically Fit. Chest 37":Height:5' 6".	20	28
3.	Head Constable (BS-07)	Intermediate or Equivalent from a Government recognized institution. Physically Fit. Chest 37":Height:5' 6".	20	28
4.	Foot Constable/Naik (BS-05)	Matriculation or Equivalent from a Government recognized institution. Physically Fit: Chest 37":Height:5' 6".	20	28

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MUHAMMAD ALAM,
Deputy Secretary LG&RD.