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PART II

**Statutory Notifications (S.R.O.)**

GOVERNMENT OF PAKISTAN  
**MINISTRY OF FEDERAL EDUCATION AND PROFESSIONAL TRAINING**

NOTIFICATION

*Islamabad, the 5th April, 2022*

**S. R. O. 503(I)/2022.**—In exercise of powers conferred by sub-rule (2) of rule-3 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973, the following method, qualification and other conditions are laid down for appointment to the following posts in the Federal Directorate of Education and its Institutions under Ministry of Federal Education and Professional Training:—

<b>Sl. No.</b>	<b>Designation of the post</b>	<b>BPS</b>
<b>(1)</b>	<b>(2)</b>	<b>(3)</b>
1.	Computer Lab In-charge	12
2.	Computer Lab In-charge	07
3.	Computer Laboratory Attendant	03

(731)

*Price: Rs. 6.00*

[7560(2022)/Ex. Gaz.]

### METHOD OF APPOINTMENT

2. The method of appointment to the posts shall be as under:—

Sl. No.	Designation and BPS of the Post	Method of Appointment	
		By promotion (%)	By initial appointment (%)
(1)	(2)	(3)	(4)
1.	Computer Lab In-charge (BS-12)	40%	60%
2.	Computer Lab In-charge (BS-07)	20%	80%
3.	Computer Laboratory Attendant (BS-03)	-	100%

Provided that if no suitable person is available for promotion, the post or posts reserved for promotion shall be filled by initial appointment and failing that by transfer.

### CONDITION FOR PROMOTION

3. Promotion to the posts in column (2) below shall be made by selection from amongst the persons who hold the posts specified in column 3 on a regular basis and fulfill the qualifications and experience prescribed in column 4:—

Sl. No.	Designation and BPS of the post	Persons Eligible	Conditions of eligibility
(1)	(2)	(3)	(4)
1.	Computer Lab In-charge (BS-12)	Computer Lab In-charge (BS-07)	Five (05) service as computer Lab in-charge (BS-07).
2.	Computer Lab In-charge (BS-07)	Computer Laboratory Attendant (BS-03)	Five (05) years' service as Computer Laboratory Attendant (BS-03).

### QUALIFICATION, EXPERIENCE AND AGE LIMIT FOR INITIAL APPOINTMENT

4. On the closing date for receipt of application as fixed in the relevant advertisement, a candidate for initial appointment to a post must possess the educational qualification and experience and must be within the age limit as mentioned against the post concerned in the Schedule to this notification, provided that:—

- (i) “Experience”, means unless otherwise specified in the Method of Appointment, Qualification and other conditions as applicable, the experience prescribed for initial appointment shall be the post qualification experience.
- (ii) The Maximum age limit shall be relaxed in respect of the candidates specified, and to the extent indicated in the “Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993”, as amended from time to time.

### QUALIFICATIONS/ CONDITIONS FOR APPOINTMENT BY TRANSFER

5. Appointment by transfer shall be made in accordance with the provisions of Rule-7 and 9 of Civil Servants (Appointment, Promotion and transfer) Rules, 1973 provided that the person concerned must possess the qualification and experience prescribed in schedule of these Rules for initial appointment to the post concerned.

### PROBATION

6. Persons appointed by promotion or initial appointment or transfer shall be on probation in accordance with the provision of section 6 of Civil Servants Act, 1973 read with Rule 21 of the Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

7. This Notification issues with concurrence of the Establishment Division *vide* O.M No. 10/1/84-R-V dated 28th March 2022.

### SCHEDULE

(See para 4)

Sl. No.	Designation and BPS of the Post	Qualification / Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
1.	Computer Lab In-charge (BS-12)	Second Class or grade “C” Intermediate in Computer Science. OR Three years Diploma of Associate Engineering (DAE) in Computer Hardware/Software/ Information Technology (IT) from a recognized Board of Technical Education. OR (i) Second Class or Grade ‘C’ F.Sc (Pre- Engineering). OR Intermediate with Computer Science as an elective subject.	18 years	25 years

Sl. No.	Designation and BPS of the Post	Qualification / Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
		(ii) Minimum One-year Diploma in Computer Science/Information Technology (IT) / Computer Software from a recognized Institution.		
2.	Computer Lab In-charge (BS-07)	Second Class or Grade 'C' Secondary School Certificate (SSC) in Science Group or with Computer Science as an elective subject from a recognized Institution with minimum 06 months Certificate in Computer Hardware / Computer Software / Information Technology (IT) from a recognized institution.	18 years	25 years
3.	Computer Laboratory Attendant (BS-03)	Secondary School Certificate (SSC) with 3 months Certificate in Computer Applications from a recognized Institution.	18 years	25 years

[F. No. 4-10/2020-Edu (Org).]

WAHEED AKBAR,  
*Section Officer.*